



**Airport Advisory Committee
Regular Meeting
AGENDA**

8:00AM, Thursday November 16, 2023
In Person at 9 Presidential Lane, Sanford, Maine 04073
Via Zoom:

<https://us02web.zoom.us/j/83346852340?pwd=L3ZnNDVnT1JXU3pSWjdaNzh6dEpZUT09>

Meeting ID: 833 4685 2340 · Passcode: 850693 · Call: (312) 626 6799

1. Attendance

- a. Resignation Letter received: Bill Grant

2. Minutes of:

- a. July 13, 2023 Regular Meeting
- b. September 14, 2023 Regular Meeting
- c. September 21, 2023 Special Meeting

3. Fixed Base Operator Reports

- a. No reports received.

4. Airport Manager's Report

- a. Preseason Snow and Ice Control Meeting, schedule in coming weeks
- b. Presidential Lane wrapping up: final items weather permitting
- c. BIL grant application submitted: Purchase Land, Phase 1 of airport access road, hangar and apron
- d. SMA Flight department's temporary building set up at 199 Airport Road
- e. Budget season has begun for FY 24/25; requests and suggestions welcome
 - i. New AIP projects: none planned
 - ii. Local CIP projects: Gate 5 installation with access road

5. Old Business:

- a. Airport Layout Plan - STILL Awaiting FAA approval of proposed forecast chapter
- b. Sealcoating Grant Application: spring 2024 per contractor availability
- c. Gatehouse Road Fencing Relocation complete
- d. Generator for 9 Presidential Lane scheduled for delivery December 14th

6. New Business:

- a. Airport Ordinance Update: Rules and regulations overview and refresher
 - i. Revamp worked on in July 17, 2019 workshop; tabled for other priorities
 - ii. Process:

1. AAC Workshop December 6, 2023 17:00
2. Municipal Operations and Property Subcommittee January 2024
3. Public Hearings (2) at subsequent City Council meetings
4. Adoption Early February 2024

7. Public Participation

a.

8. Security Report

a. Comments/ Reports

9. Agenda items for next meeting February 8, 2023

10. Adjourn

Next regular meeting: February 8, 2024 8:00am
Sanford Seacoast Regional Airport
9 Presidential Lane